The Dental Solution Australia frequently present Dental Seminars and Events to further educate current and prospective Dentists throughout Australia & New Zealand. The TDSA Education Centre in the heart of Melbourne’s CBD, will host world renowned Dental Speakers, to advance knowledge and create opportunities to network with Industry Professionals. Our State-of-the-Art Lecture room combined with the fully Integrated Audio Visual Dental Clinic enables for optimum visual and educational live surgical procedures to be performed.

Click here to visit our website.
Venue Facilities

Seminar Room

- Fully integrated audio visual system
- Data projector
- Electronic print-out white board
- Remote wireless pointer

Live Clinic Room

- Fully operational dental chair
- W & H Class B Autoclave
- W & H Assistina Handpiece cleaner
- Fully integrated AV microscope
- Ceiling mounted microphone & speaker for lecture interaction
- Mac computer with WIFI access
Rooms & Rates

Rates

<table>
<thead>
<tr>
<th>Room</th>
<th>Maximum No of Guests</th>
<th>Minimum No of Guests</th>
<th>Fees</th>
</tr>
</thead>
<tbody>
<tr>
<td>Seminar Room</td>
<td>60 (Theatre Style)</td>
<td>10</td>
<td>$400 (half day) / $700 (full day)</td>
</tr>
<tr>
<td>Live Clinic Room</td>
<td>5</td>
<td>-</td>
<td>$125 (per hour)</td>
</tr>
</tbody>
</table>

Seminar Room- Seating Arrangements

<table>
<thead>
<tr>
<th>Style</th>
<th>U-Shape</th>
<th>Board Room</th>
<th>Theatre</th>
<th>Classroom</th>
</tr>
</thead>
<tbody>
<tr>
<td>Capacity</td>
<td>20</td>
<td>26</td>
<td>60</td>
<td>26</td>
</tr>
</tbody>
</table>

- The above charges are subject to change and do not include GST, after-hours staffing or AV provisions unless stated otherwise in this brochure.
- An after-hours $500 room hire surcharge applies on Public Holidays and Weekends.
Catering Packages

**Basic Package**

**Morning / Afternoon Tea**
- 2 items (for each break) from our tea break menu (sweet / savoury pastries, fruit, etc)
- Beverage station with coffee, tea, orange juice & still water

**Lunch**
- 2 items from the bakery selection (sandwiches, wraps, baguettes, tarts, etc)
- 2 sides from the salad selection (quiche and variety of salads)
- Beverage station with coffee, tea, orange juice and still water

*Full Day $80 per person  
Half Day $60 per person*

**Upgrades**

**Arrival Tea**
- Beverage station with coffee, tea, orange juice & still water

+$5 per person

**Hot Buffet Lunch**
- 2 main dishes (char-grilled beef, crispy salmon, asian pork shoulder, etc)
- 3 sides from our side selection (variety of salads and roasted vegetables)
- Beverage station with coffee, tea, orange juice and still water

+$40 per person

**Seated Dinner**
- Your choice of 2 mains, served alternately to your guests.
- Your choice of 2 desserts, served alternately to your guests.
- Table Service

+$65 per person

**Finger food for Dinner**
- Cold selections (bruschetta cone, charred beef, Szechuan duck, etc)
- Hot selections (lamb, prawn twistlers, chicken skewers, Gyoza, pork belly bao, etc)
- Dessert selections (chocolate mousse cones, tartlets, cheesecake, etc)

+$60 per person (5 canapes)  
+$90 per person (10 canapes)

**Beverage Package for Dinner**
- Beer and cider (Select 2 to serve)
- Sparkling & White varieties (Select 2 to serve)
- Red varieties (Select 2 to serve)
- Soft drink and sparkling water

+$45 per person

Pricing based on minimum numbers of 20 people, surcharges apply for smaller groups
Waiting staff, surcharges & additional equipment fees may apply
Accommodation Nearby

The Westin Melbourne

262 spacious guest rooms and suites feature the luxurious Westin Heavenly Bed®, separate bathtub and shower, generous work desk, iPod docking station, 42-inch LCD TV, and more. Rooms with Juliette balconies afford fresh air and stunning city views.

<table>
<thead>
<tr>
<th>Address</th>
<th>Phone</th>
<th>Fax</th>
<th>Email</th>
<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>205 Collins St, Melbourne</td>
<td>+61 3 9635 2222</td>
<td>1800 251 259</td>
<td><a href="mailto:reswestinmelb@westin.com">reswestinmelb@westin.com</a></td>
<td>westin.marriott.com</td>
</tr>
</tbody>
</table>

Novotel

A 4 star hotel in the heart of Melbourne, offers 380 beautifully appointed Collins Street hotel rooms and suites - each peaceful space designed for natural living. Comprising of business centre, Michel's Restaurant & Bar, fitness centre and direct access to Australia on Collins shopping centre.

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<th>Website</th>
</tr>
</thead>
<tbody>
<tr>
<td>220 Collins St, Melbourne</td>
<td>+61 3 9667 5800</td>
<td>1300 656 665</td>
<td><a href="mailto:h1587@accor.com">h1587@accor.com</a></td>
<td><a href="http://www.novotelmelbourne.com.au">www.novotelmelbourne.com.au</a></td>
</tr>
</tbody>
</table>

BreakFree On Collins

BreakFree on Collins provide state of the art finishes and appliances. These apartments provide the ideal hotel alternative. Containing separate lounge with full kitchen, TV, DVD, Broadband internet, 5 Channels of FOXTEL (Including FOX SPORT & CNN), separate bedroom and bathroom.

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</thead>
<tbody>
<tr>
<td>Level 6, 233 Collins St, Melbourne</td>
<td>+61 3 9867 5200</td>
<td>1300 987 602</td>
<td><a href="mailto:collinsmel.res@breakfree.com.au">collinsmel.res@breakfree.com.au</a></td>
<td><a href="http://www.breakfree.com.au">www.breakfree.com.au</a></td>
</tr>
</tbody>
</table>
Standard Event Duration
Half Day: 5 hours | Full Day: 8 hours

Audio Visual Equipment
Should you require specific audiovisual equipment, we can arrange hire, set up, and operation if required. Audiovisual providers organized by the client are required to contact the function coordinator a minimum of 5 days prior to the event. Administration charge is applicable to all hired equipment or services organized by the TDSA coordinators. This will be included in any prices quoted.

Display and Signage
Nothing is to be nailed, screwed, stapled, taped or fixed to any wall, door, surface, or part of the building. TDSA Management must approve a signage. No blue-tak can be stuck to walls.

Responsibilities & Damage
The client is responsible for the conduct of the client's guests & indemnifies the venue for all costs, expenses, damage & loss caused by any act made by the client or the client's guests. TDSA does not accept responsibility for any client's property left on the premises prior to, during, or after a function. All equipment and material must be collected from the venue at the conclusion of the event, unless prior arrangements have been made.

Suppliers and Deliveries
The venue has no restrictions on suppliers, however all deliveries to the venue must be advised to the function coordinator prior, and marked with the name and date of the function. Deliveries must not arrive more than 24 hours prior to the event. Please advise delivery details, contact numbers and times of deliveries to be arranged. The suppliers are responsible for pick up and delivery within the venues guidelines, including any specialized installation required. Please note that there are restricted delivery areas and times on Collins Street.

Additional Set Up Fees
An additional set up fee may be charged per hour for the estimated time required for any styling or decorations not provided by TDSA, that are required to be set up by TDSA. This will be charged at $100 per hour.

Tentative Bookings
All tentative bookings will be held for up to two weeks, after which time the booking will be AUTOMATICALLY cancelled. We will call you to confirm your booking if another enquiry is received for the same date within the two weeks. In such a circumstance, we would require your booking confirmation to be completed within 48 hours.

Confirmation of Booking
A completed booking confirmation form is required within the above mentioned 2 week period to secure the booking. Confirmation cannot be assumed until a signed confirmation of booking form has been received.

Final Confirmation
All final requirements are to be provided not less than 7 days prior to the function. Please return a signed copy of the event order with any additions or amendments. If we do not receive a signed copy, then all arrangements will be carried out as per the initial event order. A guaranteed number of guests attending the function are required 7 days prior to the event. Charges will be based on these minimum numbers or the actual attendance, whichever is greater.

Payment
Upon confirmation of minimum attendance 7 days prior to the event, the client shall PAY IN FULL the amount estimated for the function by cash, credit card, EFTPOS or electronic funds transfer. Any additional costs incurred will be emailed to the client. Credit card details will need to be provided on the booking confirmation form.

Cancellation Policy
A 48 hour written notice in the form of an email is required for an event cancellation. A 50% nonrefundable fee of the total anticipated food, beverage and venue hire will be charged.

After Hours Surcharges
A building management surcharge of $500 will be applicable for all functions held after 5pm and weekends.

Pricing
TDSA Seminars and Events Package Prices are produced for each year annually. The pricing for the function will be the applicable pricing for the year the function is held, regardless of the booking date. Prices are subject to change. All prices are inclusive of GST.

Acceptance of Terms and Conditions
Please sign on Page 13 to indicate that you have read and understood our Terms and Conditions and accept responsibility in abiding to these terms.

To accept our Terms & Conditions, please sign on Page 13
Booking Confirmation Form

Event Details

- Event Name & Date:
- Commencement time:
- Conclusion time:
- Basic Package
- Full Day  
- Half Day
- Upgrade to Hot Buffet Lunch
- Upgrade to Seated Dinner
- Beverage Package
- Please tick the room/s required:
  - Seminar Room
  - Live Clinic Room
  - No. of guests:
- Please tick the preferred seating arrangement (refer page 7):
  - U-Shape
  - Board Room
  - Theatre
  - Classroom
- How did you hear about TDSA Seminars & Events?

Contact Details

- Name:
- Company:
- Phone Number:
- ABN:
- Email:
- Address:
- Post Code:
- Mobile:
- Fax:

Acceptance of Terms and Conditions

Please check the box to indicate that you have read and understood our Terms and Conditions and accept responsibility in abiding to these terms.
If driving, we're in close proximity to a number of paid parking facilities – at various prices – as marked on the map. If you are travelling by train, we're a short walk from Flinders St Station. Just walk Northbound on Swanston St and take a left at Collins St. If taking the tram, we're opposite Stop 6 on routes 11, 42, 48, 109 and 112 which run along Collins St.

You’ll find us at Level 1, 233 Collins St.

For further details on public transport option, see www.ptv.vic.gov.au

Additional details

We’re also close to a number of other tram routes:

- Swanston St: Routes 1, 2, 3a, 5, 6, 8, 16, 64, 67 & 72
- Elizabeth St: Routes 19, 57 & 59
- Bourke St: Routes 86, 95 & 96
- Flinders St: Routes 70 & 75
“Australia’s Dental Innovators”

The Dental Solution Australia - TDSA
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📞+61 3 9650 5500  📧+61 3 9650 5174

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www.thedentalsolution.com.au  teeth@tdsa.com.au